



## **REQUEST FOR PROPOSALS**

### **METER READING SYSTEM**

**BID NO: 16-16120**

**Addendum 2**

---

---

**BIDS DUE: October 20, 2016 @ 3:00 PM Central Time**

**To report suspected ethics violations impacting the San Antonio Water System, please call  
1-800-687-1918.**

---

---

**\*\*\*\*\* This Addendum 2 is issued to make the following changes to RFP 16-16120:**

1. Page 8 of 52 is revised in its entirety in order to update the Mandatory Pre-Submittal Conference attendance instructions. Attendees can either attend in-person or via telecom.

Attachments:

16-16120 – Page 8 of 52 (Addendum 2)

**IT IS NECESSARY TO RETURN THIS ADDENDUM 2 AS PART OF YOUR PROPOSAL SUBMISSION**

**All other terms and conditions of the original bid remain unchanged.**

**//////////////////////////////////END ITEM//////////////////////////////////**

3. This includes “thank you” letters, phone calls, emails, and any contact that results in the direct or indirect discussion of the RFP and/or proposal submitted by Respondents.
4. Violation of this provision by the Respondent and/or their agent may lead to disqualification of the Respondent’s proposal from consideration.

B. **Mandatory Pre-Submittal Conference.** Respondents will not be considered for award if they do not attend the mandatory pre-submittal conference. Participants can attend either in-person or via telecom.

1. Respondents may ask verbal questions regarding this RFP at the *mandatory* Pre-Submittal Conference on:

06 Oct 16 at 10:00 – 12:00 Central Time  
2800 U.S. Hwy 281 North, Tower I, Rm 559  
San Antonio, TX 78212

2. Contact Richard Marsh via email at [Richard.marsh@saws.org](mailto:Richard.marsh@saws.org) if directions to the location are needed.
3. Attendance is mandatory in order for the proposed Respondent to gain a better understanding of the project and ask relevant questions. Attendees shall notify Richard Marsh by **05 Oct 16** of intent to attend in-person or via telecom. Call-in instructions will be provided for those attending via telecom. “Roll-Call” annotating attendance will be accomplished prior to the start of the pre-submittal conference.
4. Any oral responses provided by SAWS staff at the Pre-Submittal Conference shall be preliminary. A written summary of the Pre-Submittal Conference shall contain official responses, if any. Any oral response given at the Pre-Submittal Conference that is not confirmed in the written summary of the Pre-Submittal Conference or by a subsequent addendum shall not be official or binding on SAWS. Only written responses shall be official and all other forms of communication with any officer, employee or agent of SAWS shall not be binding on SAWS.

C. **Technical Questions**

1. Respondents may submit technical questions concerning the services in this RFP in writing; however electronic inquiries by e-mail or fax will be accepted. The Contact Person for this project is:

Richard A. Marsh  
Purchasing  
San Antonio Water System  
Administrative Building  
2800 U.S. Hwy 281 North  
San Antonio, TX 78212  
Email: [richard.marsh@saws.org](mailto:richard.marsh@saws.org)  
Fax to 210-233-4976